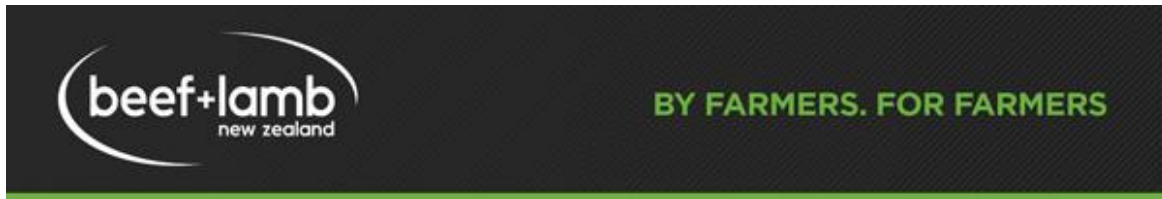


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Dear Russell

COVID-19: Thursday 26 March: Guidance for Farmers for on-farm Protocols during Alert 4

The following is a set of documents aimed at helping farmers set up their farm to operate under ALERT 4.

These documents have been produced in collaboration with Federated Farmers, so we are providing consistent advice to farmers.

Assistance on registering as an essential service

The following document provides information farmers can draw on to fill in the MPI essential services registration form [Guidance for on-farm protocols during Alert 4](#)

The document essentially sets out the protocols you should be putting in place on your farm to protect your family and workers from the spread of COVID.

All essential services have to register by **5pm, Friday 27 March**.

If you have more than **5 staff on one business site** you need to register. Go here to check if you need to register and to fill in the form: <https://www.mpi.govt.nz/covid-19-essential-primary-sector-service-registration/>

If in doubt, we strongly recommend that you register, then you will have certainty.

We would also recommend farmers contact any **key** businesses or suppliers required over the next four weeks and ensure they have registered.

Advice to farmers on the Protocols and systems they should be putting in place during Alert 4

ALL farmers need to be putting in place systems for their farm to operate during Alert 4

Even if you don't have to register, it is vital that **ALL** Farmers have in place protocols and processes on their farm to prevent the spread of COVID and protect their family and workers. We cannot emphasise this enough, **this is not business as normal**.

If you do not have good protocols in place, you may lose the right to operate.

We have developed the following advice for farmers in conjunction with Federated Farmers.

- **Advice on ensuring your farm is COVID-19 protected:** This document contains information to help you set up systems to protect you and your staff: [Guidance for on-farm protocols during Alert 4](#)

- **MOU between employer and staff:** This document is a letter that you may wish to sign with each of your staff members so that everyone is clear on expectations: [MOU between employee and staff member](#)
- **Advice for staff going to and from work:**
 - We are aware that farm workers could be stopped on the way to work by police. The following is a draft letter that staff can carry to and from work, either on your person, or as an email on your phone that you can bring up [Letter for staff moving to and from work](#)
 - In addition, staff should carry a form of identification (eg drivers license)
 - It would also be helpful for each worker to carry the day's job sheet or other documentation showing where they are going and what they will be doing. Keep it simple, do not write a book.
- **FAQ:** The following document provides answers to some frequently asked questions about essential services, which we will keep updating: [FAQs](#)

This is a fluid situation and this advice will continue to evolve, so please keep checking the B+LNZ website. Please go to the following COVID-19 page on the B+LNZ for more background and all key documents: <https://beeflambnz.com/news-views/coronavirus-covid-19>

We would like to acknowledge the continued hard work from MPI to provide further clarity and information.

As a sector we are privileged to have the support and trust of the government to get on and do our jobs. This is because of the critical role we play in meeting the nutritional needs of New Zealanders and importance to New Zealand's economic viability from our exports.

This is a challenging time, but we are a world leading industry and our leadership in New Zealand is required right now, so let's continue to pull together to help the country's response to the COVID-19 situation.



Sam McIvor
Chief Executive



0800 BEEFLAMB (0800 233 352) BY FARMERS. FOR FARMERS

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