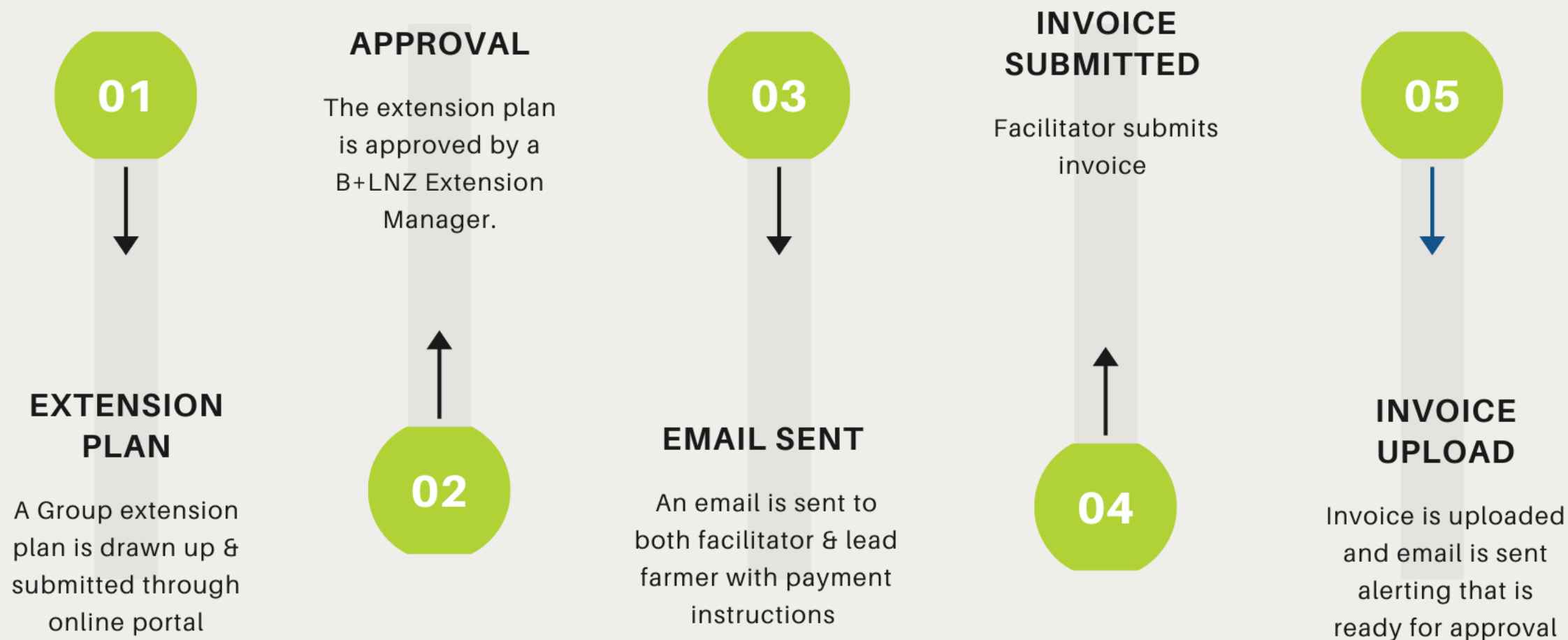
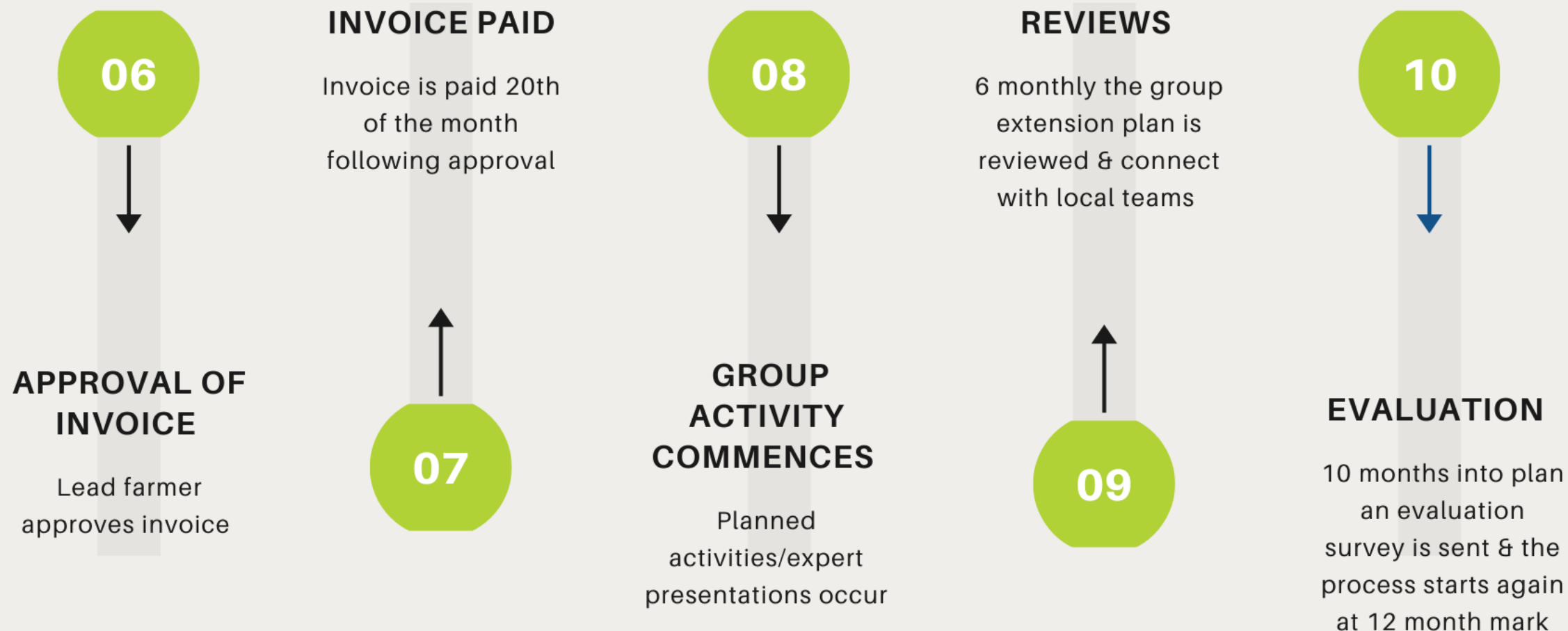


# The Steps to receiving funding support



# The Steps to receiving funding support



# Key things to remember with your invoice



Beef + Lamb New Zealand's  
Address

Beef + Lamb N Z Ltd  
P O Box 121  
Wellington 6140

GST No: 025-396-243  
Tax Invoice No: 1288762  
Date: 22 DEC 21  
Vet Code: CMF  
Client Code: BEEF P

Date  
Invoice Number  
GST Number

Group name & #

Description	Quantity	Total \$
Funding 1224 MOA: Distinction not Extinction	1	2300.00
EP4 25/03/2021	1	
Eastern North Island	1	

EP# & date approved

Invoice Totals:		
	Balance Forward	0.00
This invoice Includes GST of \$300.00	+ Invoice Total	2300.00
	Balance Due	2300.00

\$2000 +GST

B+LNZ Region

Our direct deposit details are Bank: ANZ Account: 0 [Redacted]  
Please remember to quote your client code BEEF P

Your account number



## Example of email



### First time email to Lead Farmer:

Dear {First Name(LEAD FARMER:Contact (Contact))}

Thank you for submitting {Group name(Group (Action Group))} Group's Extension Plan for the coming twelve months. We have reviewed your plan and are happy to inform you we have approved the plan and funding for your group.

We wish you and your group all the best working through this plan over the next 12 months. We look forward to hearing of your progress along the way. We also encourage you to contact your regional extension manager {Extension Manager(Primary Contact Farmer (Contact))} who can provide you support and access to the wider B+LNZ network for resources.

Please provide the information below to your Facilitator to include on their invoice to access funding of \$2,000 to support the establishment of your group.

{Group number(Group (Action Group))} {Group name(Group (Action Group))}

{Extension plan name(Extension plan)} {Plan start date(Extension plan)}

{Electorate(Primary Contact Farmer (Contact))}

The invoice should be emailed to  
<hyperlink><name>[actiongroupaccounts@beeflambnz.com](mailto:actiongroupaccounts@beeflambnz.com)</name><value>actiongroupaccounts@beeflambnz.com</value></hyperlink>

We will be sending an evaluation survey to every farm business in your group on your ten-month anniversary. We will send a reminder closer to the time. It should only be a 5-10 minute exercise. Completing the survey assists us in monitoring the effectiveness of B+LNZ's Action Groups along with highlighting areas for improvement or where further support is needed to ensure your action group is achieving your goals and objectives.

For any issues or further clarification, please do not hesitate to contact us on 0800 233 352 or email <hyperlink><name>[actiongroupinfo@beeflambnz.com](mailto:actiongroupinfo@beeflambnz.com)</name><value>actiongroupinfo@beeflambnz.com</value></hyperlink>

Regards

B+LNZ Regional Team

