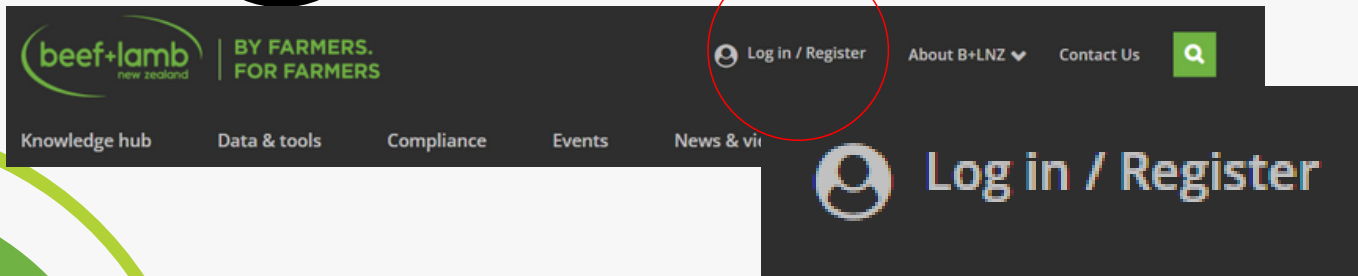




1

### LOGIN TO WWW.BEEFLAMBNZ.COM

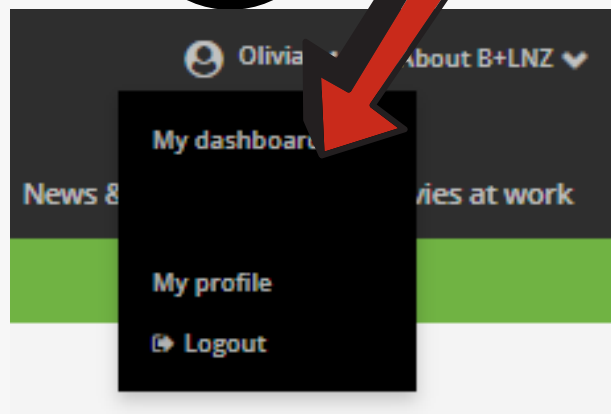
You will need the email address and password you use to get into the Beef + Lamb New Zealand website .  
For login assistance please call 0800BeefLamb



APPROVING  
YOUR  
ACTION  
GROUP  
EXTENSION  
PLAN

2

### HEAD TO 'MY' DASHBOARD THEN THE ACTION GROUP TILE



3

### CLICK ON YOUR GROUPS EXTENSION PLAN ICON



EXTENSION  
PLAN



Go to B+LNZ Action Groups to set-up and manage Action Groups, Extension Plans and your Farm Action Plan

GO TO B+LNZ ACTION GROUPS

**APPROVING  
YOUR  
ACTION  
GROUP  
EXTENSION  
PLAN**

**4**

**VIEW YOUR EXTENSION PLAN & CHECK IT OVER**



Use the pencil view to edit & submit plans.



Using the eye view allows you to view only

**5**

**ONCE HAPPY WITH YOUR  
EXTENSION PLAN SCROLL TO THE  
BOTTOM OF THE PAGE & CLICK  
SUBMIT**

CANCEL

SAVE DRAFT

SUBMIT EXTENSION PLAN

**6**

**YOUR LOCAL EXTENSION MANAGER WILL BE NOTIFIED OF  
THE SUBMITTED PLAN AND AN EMAIL WILL BE SENT  
WITHIN 10 WORKING DAYS NOTIFYING YOU & YOUR  
FACILITAORS IF IT HAS BEEN APPROVED.**

**Please note once approved you will be asked to approve the invoice sent to B+LNZ by the facilitator. This will be outlined in the email you will receive.**