



BY FARMERS.
FOR FARMERS

VISITOR INDUCTION

FARM NAME: VISITOR:
EXPECTED DURATION OF VISIT: FROM: TO:

Visitor contact details

Mobile number: Emergency contact:

Items to cover

TICK TO CONFIRM

Determine approximate time the visitor will be entering and exiting

Confirm where the visitor will be going and what they will be doing

Advise the visitor of any risks to their safety on the way to and in the area that they will be visiting. Physically show the visitor if necessary.

Advise the visitor of their responsibilities when on the farm. These include **not**:

- Interfering with plant or equipment
- Entering unauthorised work areas, farm buildings or parts of the farm they have not been authorised/have no reason to visit
- Disturbing or unnecessarily approaching farm animals or work activities
- Letting children wander unsupervised
- Ignoring instructions or warnings
- Leaving gates open or damaging fences

NOTES:

FARM MANAGER'S SIGNATURE:

VISITOR'S SIGNATURE: